Accounting Software Requirements Checklist

Vendor: _____

Requirement	Now	Future
General ledger		
Accounts payable		
Accounts receivable and advanced billing		
Financial statements		
Revenue recognition		
Tax management		
Close process management		
Banking management		
Budget management		
Fixed asset management		
Amortization schedules		
Purchase order processing		
Order management		
Inventory management and costing		
Payroll management		
Employee expense management		
Project accounting		
Reporting/forecasting/BI/analytics		
Financial controls		